Kent Soil and Water Conservation District
Board of Supervisors Meeting Minutes
August 19th, 2026

The regular monthly meeting of the Kent Soil and Water Conservation District Board of Supervisors was held on Wednesday August 19th, 2026, at 7:00 a.m. in the Kent Co. USDA Service Center conference room.

The following individuals were present at the meeting Charlie Miller, Chair (by phone), Lewis McDonald, Vice Chair, Tim Redman, Treasurer, Frank Barnes Jr., Board Supervisor, Bill Langenfelder, Board Supervisor, Jim Miller, Associate Supervisor, Alice Mason, Associate Supervisor, Eric Haddaway, District Supervisor, Baltimore County, Nancy Metcalf, District Conservationist and Robert Baldwin, District Manager.

I. The meeting was called to order at 7:00 a.m.by Vice Chair, Lewis McDonald

II. Review and Approval of Board Meeting Minutes of July 23rd, 2026, meeting.

A motion was made to approve the minutes of July 23rd, 2026, meeting as presented by Frank BarnesJr.; Tim Redman seconded the motion. The motion passed.

III. Plan of Work

Included in the Board Packet was the Plan of Work for August and September. Nancy Metclaf and Robert reviewed this in the meeting discussing some of the highlights. Robert mentioned, the upcoming NACD NE Regional Meeting in Wilmington, DE and Nancy discussed upcoming deadlines for several NRCS programs.

IV. Financial Statements, Bills and Cash Management

Robert reviewed the reserves, budget sheets, bills, and reviewed the current cash management details.

A motion was made by Tim Redman to accept the financial statements, to pay the bills, and make the recommended Cash Management adjustments; Bill Langenfelder seconded the motion. The motion passed.

V. Erosion and Sediment Control Program

The E & S report was included in the Board Packet. Robert discussed the current workload of the Sediment Control program. Robert said the is was busy across all of the various permitted activities, especially solar. He discussed the Delmarva Power Morgnec to Lynch Tranmission Line rebuild project at length It involves crossing numerous parcels of land owned by different entities. Robert stated that he is requiring perimeter control along the entire Right of Way as the consultant has indicated the Right of Way as the limit of disturbance.

VI. Supervisor Activities

Eric Haddaway, representing the MASCD awards committee, presented Lewis McDonald with his 15-year Service Pin and thanked him for his service. He also discussed and congratulated the KSWCD for winning the 2025 Farm Credit District of the Year award presented to KSWCD at the MASCD Annual Meeting that was recently held in Cambridge.

Charlie Miller and Frank Barnes Jr. attended the 2026 MASCD Annual Meeting in Cambridge. KSWCD was the recipient of the 2025 Farm Credit District of the Year Award, Lester C. Jones and Sons Inc. was recipient of the 2025 Cooperator of the Year Award, and a KSWCD entry received an Award for the one of the Coloring Contest brackets.

Frank Barnes Jr. stated that he thought the meeting had improved since the last one he attended. He liked that they kept the entire group together and eliminated the breakout sessions. He also said the audio and video were much improved over previous meetings.

VII. Extension Report

Dwayne was unable to attend the Board Meeting; he was very involved in the Cover Crop field day that was occurring today at Webb Johnson's farm.

VIII. Conservation Plans & Field Work

The field work report was included in the Board Packet. Nancy stated that the staff are still getting used to using Smartsheet for tracking all their work. The field staff have been busy

IX. NRCS Report

Nancy gave her report. Some key points were:

- The end of the Federal fiscal year is closing in and it is always a busy time getting contracts and payments completed.
- New Federal fiscal year starts 10/1 and program money is maintained at FY 2026 levels
- There is a new Federal continuing resolution, the Federal Government is funded until December 11, 2026.
- Nancy has applied for retirement, still not exactly sure of the date until paperwork gets processed.

X. District Managers Report

- **MASCD Recap and State Treasurers Office Investment Police –** Robert discussed a presentation made by Keith Morris, Chief Investment Officer (CIO) from the Maryland State Treasurers office and included the States investment policy in the board packet. Robert stated that according to the CIO the Soil Conservation District are supposed to adopt an investment policy and submit it to his office for approval. Robert also stated that according to the CIO, we could basically copy the existing State Investment Policy and change the focus from the State to our individual districts. He said we could copy

the permitted investment section verbatim. Robert also mentioned that CIO stated that the current guidelines that we were operating under MDA's direction were dated and no longer applicable. Robert stated that he would do as the CIO recommended and have a proposed district investment policy that mimicked the state investment policy for the board to review no later than the next board meeting.

- **Records Retention –** Included in the board packet were record retention guidance and directions that were provided by Loretta Collins, MDA State Soil Conservation Executive Director. Robert stated this another thing that we need to develop a policy on.

- **Paid Family Medical Leave –** Included in the board packet was information on the Maryland Paid Medical Leave program that was passed in this year's session of the General Assembly and signed by the Governor. Payroll taxes begin on 1/1/2027 and benefits become available on 1/1/2028. More details to come as we get closer to the end of the calendar year.

- **Newsletter –** Included in the board packet was the most recent KSWCD Newsletter. Robert went through the Newsletter page by page discussing all the things that the District is doing and stated that it was these types of activities and initiatives that were the reason the KSWCD was recently awarded the 2025 Farm Credit District of the Year Award. Robert went on to say that because of the Board of Supervisors personal, financial, and policy support, they have created an environment which makes our programs and outreach possible. He thanked the Board for their proactive approach and for making what we do possible.

XI. New Business/District Activities Report

John (Scottie) Ford Thank You – A copy of the Thank You note from John (Scottie) Ford for his scholarship was included in the board packet.

MASCD Monthly Report – No report was received yet.

MDA Monthly Report – No report was received yet.

Kent Ag Center Donation – Robert stated that even though this had been approved in the budget, we only get billed every three years and he wanted to double check that we still wanted to do this. Everyone agreed to continue.

QASCD Cooperators Dinner – Robert stated that he was planning on going and Charlie Miller was as well. Jim Miller asked to get a ticket for him too.

Montgomery, Howard and Harford Cooperators Dinners – Robert stated that if anyone wanted tickets to any of these upcoming events, please let him know and he will get them for you.

XII. Old Business

Air Quality in the Office – Frank Barnes Jr. stated that he is concerned about the air quality in the building as an employee in FSA is having some health issues they believe are caused by mold in the air of the office. Nancy stated that she has brought this to the attention of the NRCS State office and they are working on determining who is responsible for having the air tested in the building. Nancy says that she should be getting additional information soon and will continue to pursue this.

XIII. Adjourn

A motion was made by Tim Redman. to adjourn the meeting; Bill Langenfelder seconded the motion. The motion passed.

The meeting was adjourned at approximately 8:05 a.m.

The next scheduled meeting of the Kent Soil and Water Conservation District Board of Supervisors will be on *Thursday, September 17th, 2026 @ 7:00 a.m.* Breakfast will be available at 6:30 a.m.

Respectfully Submitted

Robert Baldwin

Digitally signed by Robert Baldwin
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Robert Baldwin