

**Kent Soil and Water Conservation District**  
**Board of Supervisors Meeting Minutes**  
**December 18<sup>th</sup>, 2025**

The regular monthly meeting of the Kent Soil and Water Conservation District Board of Supervisors was held on Monday, December 18th, 2025, at 12:00 Noon in the Kent Co. USDA Service Center conference room.

The following individuals were present at the meeting Charlie Miller, Chair, Lewis McDonald, Vice Chair, Tim Redman, Treasurer, Bill Langenfelder, Board Supervisor, Frank Barnes Jr., Board Supervisor, Alice Mason, Associate Supervisor, Jim Miller, Associate Supervisor, Corrie Hopkins, Associate Supervisor, Sean Jones, Associate Supervisor, Nancy Metcalf, District Conservationist, and Robert Baldwin, District Manager.

**I. The meeting was called to order at 12:05 p.m. by Chair, Charlie Miller**

**II. Review and Approval of Board Meeting Minutes of November 20<sup>th</sup>, 2025, meeting.**

**A motion was made to approve the minutes from November 20<sup>th</sup>, 2025, meeting as amended by Tim Redman, Bill Langenfelder seconded the motion. The motion passed**

**III. Plan of Work**

There was a brief discussion of the Plan of Work for the months of December 2025 and January 2026 (proposed). Robert reviewed some of the highlights including adjustments that he has made to the proposed 2026 Plan of Work which will be discussed in depth later in the meeting.

**IV. Financial Statements, Bills and Cash Management**

Robert reviewed the reserves, budget sheets, bills, and reviewed the present cash management details. **A motion was made by Lewis McDonald to accept the financial statements, and to pay the bills; Tim Redman seconded the motion. The motion passed.**

**V. Erosion and Sediment Control Program**

Robert stated that he has removed each Erosion and Sediment Control Plan from the agenda, created this as an agenda item and has now created a monthly report to be added to the monthly board packet moving forward. He said that the month had been busy, especially with working with the County on the Morgnac Solar project. Robert stated that more Solar projects are in works and should start showing up for approval in the coming months. Robert is very concerned about the workload the solar projects are creating and the amount of time that it requires to see these projects through the planning and permitting process. He feels strongly that the \$200/ac fee for these large projects is insufficient. He said Queen Anne's SCD has raised their fees to \$750/ac for all projects, regardless of size. After a lengthy discussion, the Board agreed that a fee of \$400/ac on projects of 10 acres or greater should be discussed with the County Commissioners. Robert is to prepare a white paper on this issue.

**VI. Supervisor Activities**

Charlie Miller attended the December Staff Meeting and office potluck Christmas Lunch. Charlie Miller, Lewis McDonald, Bill Langenfelder and Frank Barnes Jr. attended the Kent Co. Extension Winter Ag. meeting.

**VII. Extension Report**

Dwayne had notified Robert that he was unable to attend this month's Board Meeting.

**VIII. Conservation Plans & Field Work**

Nancy discussed the field report that was included in the Board Packet.

**IX. NRCS Report**

**New Regenerative Pilot Program** - Nancy handed out information on a new program for FY 2026, "Farmer First Regenerative Pilot Program Frequently Asked Questions". She said this is a new program available through EQIP and CSP and staff will be getting more training in January.

**NRCS Programs for FY26** – Nancy reported that January 15<sup>th</sup> is the cutoff date to apply for the first round of NRCS program funding. Applications will continue to be accepted, and future batching rounds are expected. All NRCS and RC&D employees will be attending the All-Hands Program Roll Out training in Jessup January 12<sup>th</sup> – 15<sup>th</sup>.

**X. District Managers Report**

**Board Election** – Robert took over running the Board Meeting. There was a discussion on who was interested in running for the officer positions on the Board. At the end of the discussion, Charlie Miller resumed running the meeting at the conclusion of the election.

**2026 Annual Plan of Work** – Included in the Board Packet was a draft of the 2026 Annual Plan of Work. Robert reviewed the items that are of concern to the Board Members to make sure they were OK with the timing etc. Nancy made a couple of suggestions to streamline references to NRCS programs. **A motion was made by Bill Langenfelder to approve the 2026 Work Plan including the modifications discussed, Tim Redman seconded the motion. The motion passed.**

**District Manager Position Update** – Robert stated that he had been at the MDA office in Annapolis on 12/5/2025 and saw both Hans Schmidt and Byron Petrauskas. Both had mentioned to Robert that they were working on getting a State position for KSWCD for the District Manager position but weren't sure of the timing.

**XI. New Business/District Activities Report** – The following reports and meetings were discussed.

**MASCD Monthly Report-** Was included in the Board Packet

**Cecil SCD Cooperators Dinner** – January 19, 2026.

**MASCD Winter Meeting,** - Westin Annapolis, Feb 9-10, 2026

**NACD Annual Meeting** - San Antonio, TX Feb 14-19, 2026

Robert stated that if anyone wants to attend any of the upcoming events as outlined above to please let him know and he will make the necessary arrangements.

**XII. Old Business**

There was none.

**XIII. Closed Session**

Statutory authority to close session General Provision Art. § 3-305(b) (1) This exception allows a public body to close a meeting to discuss various personnel actions with regard to, or the evaluation of, “an appointee, employee, or official over whom it has jurisdiction” or “any other personnel matter that affects one or more specific individuals.”

**A motion was made by Lewis McDonald, to go into closed session; Bill Langenfelder seconded the motion. The motion passed.**

**A motion was made by Bill Langenfelder to come out of closed session, Lewis McDonald. seconded the motion. The motion passed.**

There was an update with the Board on an ongoing personnel issue with a former employee of the District.

**XIV. Adjourn**

**A motion was made by Tim Redman. to adjourn the meeting; Bill Langenfelder seconded the motion. The motion passed.**

The meeting was adjourned at approximately 1:20 p.m.

**The next scheduled meeting of the Kent Soil and Water Conservation District Board of Supervisors will be on Thursday, January 15th, 2026 @ 12:00 noon. Lunch will be available at 11:30 a.m.**

Respectfully Submitted

Robert Baldwin