Kent Soil and Water Conservation District
Draft Board of Supervisors Meeting Minutes
January 15th, 2026

The regular monthly meeting of the Kent Soil and Water Conservation District Board of Supervisors was held on Thursday, January 15th, 2026, at 12:00 Noon in the Kent Co. USDA Service Center conference room.

The following individuals were present at the meeting Charlie Miller, Chair, Lewis McDonald, Vice Chair, Tim Redman, Treasurer, Frank Barnes Jr., Board Supervisor, Jim Miller, Associate Supervisor, and Robert Baldwin, District Manager.

I. The meeting was called to order at 12:05 p.m.by Chair, Charlie Miller

II. Review and Approval of Board Meeting Minutes of December 18th, 2025, meeting.

A motion was made to approve the minutes from December 18th, 2025, meeting as amended by Frank Barnes Jr., Tim Redman seconded the motion. The motion passed

III. Plan of Work

Included in the Board Packet was the final 2026 Plan of Work which was reviewed in the meeting.

IV. Financial Statements, Bills and Cash Management

Robert reviewed the reserves, budget sheets, bills, and reviewed the present cash management details. **A motion was made by Lewis McDonald to accept the financial statements, and to pay the bills; Tim Redman seconded the motion. The motion passed.**

V. Erosion and Sediment Control Program

Robert reviewed the Erosion and Sediment Control report that is now part of the Board Packet. It's been very busy with several utility scale solar projects working their way through the County TAC process and headed to the District for review.

VI. Supervisor Activities

Charlie Miller and Jim Miller will be attending the upcoming Cecil SCD Cooperators Dinner tomorrow, January 16, 2026.

VII. Extension Report

Dwayne had notified Robert that he was unable to attend this month's Board Meeting as it conflicted with his schedule at Delaware Ag. Week.

VIII. Conservation Plans & Field Work

The field work report was included in the Board Packet.

IX. NRCS Report – Nancy was at NRCS training and was unable to attend the meeting.

X. District Managers Report

Proposed E & S Fee Increase – Robert shared with the Board a tentative adjustment to the E & S fee schedule they asked for to present to the County Commissioners.
A motion was made by Lewis McDonald to accept the proposed fee adjustment to present to the County Commissioners; Tim Redman seconded the motion. The motion passed.

2026 Scholarship Funding – Shelly had provided an up-to-date balance of the S. Wicks Westcott Jr. Memorial Fund. The current balance is $5750.00. The Board decided to grant up to 3 Scholarships at $1500.00 each to qualified candidates of the Boards choosing.

Maryland Local Government Investment Pool – Robert did a brief presentation to the Board of the Maryland Local Government Investment Pool. Soil Conservation Districts are eligible to participate in this pool. It was discussed as another alternative to purchasing bank CDs as part of the office building fund.

What Have We Missed? (or could do better) – Robert used this question as a springboard to the discussion of his transition out of the District Manager position and ultimately handing off to a new District Manager. He said he didn't want an answer today but asked the Board to think about this and to give him some ideas in the near future, including calling him, texting him, emailing him or in upcoming Board Meetings.

XI. New Business/District Activities Report – The following reports and meetings were discussed.

MASCD Monthly Report- Was included in the Board Packet
Cecil SCD Cooperators Dinner – January 19, 2026.
MASCD Winter Meeting, - Westin Annapolis, Feb 9-10, 2026
NACD Annual Meeting - San Antonio, TX Feb 14-19, 2026
Robert stated that if anyone wants to attend any of the upcoming events as outlined above to please let him know and he will make the necessary arrangements.

XII. Old Business

There was none.

XIII. Closed Session

Statutory authority to close session General Provision Art. § 3-305(b) (1) This exception allows a public body to close a meeting to discuss various personnel actions with regard to, or the evaluation of, "an appointee, employee, or official over whom it has jurisdiction" or "any other personnel matter that affects one or more specific individuals."

A motion was made by Lewis McDonald, to go into closed session; Frank Barnes Jr. seconded the motion. The motion passed.

A motion was made by Tim Redman to come out of closed session, Lewis McDonald. seconded the motion. The motion passed.

There was an update with the Board on an ongoing personnel issue with a former employee of the District.

XIV. Adjourn

A motion was made by Frank Barnes Jr.. to adjourn the meeting; Tim Redman seconded the motion. The motion passed.

The meeting was adjourned at approximately 2:10 p.m.

The next scheduled meeting of the Kent Soil and Water Conservation District Board of Supervisors will be on *Thursday, February 26th, 2026 @ 12:00 noon.* Lunch will be available at 11:30 a.m.

Respectfully Submitted
Robert Baldwin
Digitally signed by Robert Baldwin
Date: 2026.03.10 09:40:54 -04'00'
Robert Baldwin